

## **NOTICE OF MEETING**

**DATE** Saturday & Sunday, August 28 & 29, 2004 **TIME** 9:00 AM both days

**LOCATION:** Room 4412, Grant Sawyer State Office Building, 555 E. Washington Avenue,  
Las Vegas, Nevada 89101

**Members of the public who are disabled and require assistance to attend the meeting are requested to notify the board at least 48 hours in advance so that special arrangements can be made.**

## **AGENDA**

**The board reserves the right to rearrange order of agenda items.**

### **ADMINISTRATIVE AGENDA**

1. Call to Order - Determine quorum present.

### **ACTION ITEMS:**

2. Approval of agenda.
3. Granting of Doctor of Chiropractic licenses:

Sam Amirmoazzami, DC  
John J. Cipriani, DC  
Robert E. Heron, DC

Eric D. Sakowski, DC  
Lisa C. Sakowski, DC  
Lisa A. Strickland, DC

4. Discussion of anonymous profiles of possible disciplinary actions. Board action will be limited to either dismissing the matter if the Board determines it has no jurisdiction over the subject or providing direction to pursue the matter further.
  - A. Complaint 02-9 (Youngblood)
  - B. Complaint 02-20 (Yamane)
  - C. Complaint 04-5 (Lazenby)
  - D. Complaint 04-8 (Miner)
  - E. Complaint 04-9 (Youngblood)

4. Disposition of complaints (cont'd):
  - F. Complaint 04-12 (Lazenby)
  - G. Complaint 04-13 (Miner)
  - H. Complaint 04-14 (Yamane)
  - I. Complaint 04-15 (Colucci)
  - J. Complaint 04-16 (Yamane)
  - K. Complaint 04-17 (Porter)
  - L. Complaint 04-18 (Youngblood)
5. Approval of June 19-20, June 24 and July 1, 2004, July 20, 2004, August 3, 2004 and August 6, 2004 minutes.
6. Approval of proposed Expedited Complaint Procedure.
7. Review and establishment of Board's position regarding proposed Bill Draft for establishment of Commission of Occupational Licensing.
8. Determination of Board's direction regarding agenda issues to delegates appointed by Dr. Youngblood to attend October 14-17, 2004 FCLB Regional Meeting in Portland, Oregon.
9. Review and approval of proposed regulatory change: Proposal for modification of NAC 634.3665 Requirements to perform manipulation on patient under anesthesia.
10. EXECUTIVE DIRECTOR PRESENTATION  
 Approval of Financial Report:
  - A. Bank Balance as of August 18, 2004.
  - B. Accounts Receivable as of August 18, 2004.
  - C. Accounts Payable as of August 18, 2004.
  - D. Extraordinary Items/Items of concern.
  - E. Review Budget Transfers/Augmentation.
  - F. Approve proposed 2004/2005 Budget.
11. Statement of clarification defining the relationship of the Chiropractic Massage Therapist and the Chiropractor's Assistant to the practicing, employing, supervising Doctor and further delineating these parties' roles and practice limitations and educating the Nevada chiropractor of same in a brief to the profession.
12. Review and approval of policy and procedure elements:
  - A. Personnel Policy-Safety manual
  - B. Personnel Policy-Grievance procedure
  - C. Personnel Policy-Staff salary and benefits
  - D. Personnel Policy-Sexual Harassment
  - E. Personnel Policy-Evaluations
  - F. Personnel Policy-Staff Positions
  - G. Job description, and qualifications-Executive Director, CPBN
  - H. Job description, and qualifications, License Special/executive director
  - I. Description of duties, CPBN Secretary treasurer
  - J. Description of duties, CPBN President

## NON-ACTION ITEMS:

### EXECUTIVE DIRECTOR PRESENTATION

13. Complaints Received:
  - A. Number of new complaints.
  - B. Number in process.
  - C. Breakdown as to nature of allegations.
14. Report on status of current probations.
15. Legal/Investigatory:
  - A. Costs since last report.
  - B. Costs YTD.
  - C. Costs collected since last report.
  - D. Costs collected YTD.
16. Report on Executive Director accrued vacation time:
  - A. Total accrued time.
  - B. Time used to date.
  - C. Time remaining.
17. IME and the chiropractic patient, definitions.
18. Implementation of policy and procedure to monitor activities of lobbyist.
19. Legal counsel attendance at CPBN Board meetings.
20. Feasibility of administering DC law test in Las Vegas.
21. Feasibility of allowing applicant's waiting to take law test to adjust under the supervision of a licensed DC.
22. Addition of "Certified Addictionologist" designation to NAC 634.550 **Advertisement as expert or specialist.**
23. Correspondence Report
24. Board Member comments
25. Public comment
26. Adjournment.

This agenda posted August 24, 2004 at the following locations: Washoe County Courthouse, 201 S. Virginia St., Reno; Washoe County Library, 301 S. Center St., Reno; Nevada State Library, 100 Stewart St., Carson City; Chiropractic Physicians' Board of Nevada, 4600 Kietzke Lane, Suite M-245 Reno; Office of Stephanie Youngblood, DC, 500 S. Rancho Drive, Suite E-9, Las Vegas, Nevada.

Note: “A request for notice lapses 6 months after it is made”: NRS 241.020.3(b). Mailing a copy of the Chiropractic Physicians’ Board meeting agendas will not be continued unless a request for reinstatement on the mailing list is submitted in writing every 6 months.